

**St. Paul's Episcopal Church  
Minutes of the Regular Vestry Meeting  
March 17, 2008**

There was a regular meeting of the Vestry of St. Paul's Episcopal Church, Chestnut Hill, on Monday, March 17, 2008 at 7:00 p.m. in Dixon House.

Those present were: The Rev. Cliff Cutler, presiding; also Wilson Brown, Th Rev. Nancy Dilliplane, Dean Ennis, Pam Gagne, Cathy Glazer, Matt Hyde, Barbie Kimberly, James Pope, John Rollins, Nancy Shepard, Ann Stevens, Van Williams and Kay Wisniewski.

Roberta Barsotti, Tom Keels and Tim Sager were absent.

**I. CALL TO ORDER**

**A. Bible Study: 2 Corinthians 9: 6-11**

The verse was read by the group present to generate discussion regarding stewardship and develop a stewardship mission statement. The dialogue and ideas from the vestry will be given to the Stewardship Committee for their meeting on March 18.

**B. Listening Hearts Guidelines**

Members of the vestry shared instances of being drawn closer to Christ and the Listening Hearts Guidelines were reviewed.

The Rector distributed the agenda and Vestry Goals.

**C. Review/Approval of February 2008 Minutes**

The February 25, 2008 minutes were not available for review.

**D. Right of the Floor**

There were no guests.

**E. Review of New Members**

The Rector reminded everyone present to introduce themselves to visitors or anyone standing alone after church and at fellowship time.

## II. COORDINATING COMMITTEE

### A. Rector's Report

Chestnut Hill Community Association – The Rector reported that the Association uses St. Paul's as a place for their meetings and has offered St. Paul's a seat on their board. After considerable discussion of both the pros and cons of accepting the offer, the Rector and the Vestry decided not to accept the offer at this time.

### B. Rector's Warden's Report

Mutual Ministry Review. - –Dean Ennis distributed the summary of the results of the Mutual Ministry Review. Nancy Shepard and Dean spent a great deal of time summarizing the comments of 15 Vestry members and meeting with the Rector to go over the results. The Rector was very pleased with the result; noted that the Vestry comments were very close to his perceptions; cited areas of improvement, such as organizing committees and looked forward to the challenges of the coming year.

### C. Accounting Warden's Report

Financial Report, February, 2008 James Pope reported that we are starting 2008 quite well in spite of current economic conditions. There was a discussion regarding the Finance Committee's research into pursuing the availability of credit card contributions, i.e., methods, aesthetics, policies, negative/positive effects. If you have any ideas about this process, please contact members of the Finance Committee.

2007 Audit – James reported that we have received the Audit Report. There were discussion concerning checking bank reconciliations (Theresa Rollins has volunteered to check them); the transfer of monies from temporary restricted funds to operating funds and keeping a set balance in the temporary restricted funds; and endowment fund levels. James and the Rector will sign the 20-point letter concerning the Audit Report. The Vestry voted to accept the Finance Committee recommendation letter and the Audit Report to submit to the parish at the Annual Meeting.

### D. Restoration Campaign/Planned Giving/Stewardship

The Rector reported that he and Amy plan to visit Foulkeways to talk about planned giving.

The Stewardship Committee members are John Rollins and Stewart Graham (co-chairs), John Kimberly, Steve Heimann, Arthur Stokes and Caroline West.

Approximately 100 pavers have been sold. The Rector commented on the good feeling, positivity and energy surrounding this project.

### III. SERVICE IN JESUS' NAME

#### A. Outreach Committee

The Rector reported that the Outreach Committee is in the process of developing a mission statement.

Interfaith Hospitality Network – the Rector reported that the families will be here at the end of the month and will be staying for 6 weeks due to the fire at the Germantown Jewish Center. There will be 5 other churches to assist in providing services to the families housed at St. Paul's. The Rector noted that Jake Roak and Ann Stevens have done a great deal of work making the IHN guests' time at St. Paul's more home-like and comfortable.

#### B. Property Committee

Restoration of Stained Glass windows – Barbie Kimberly reported on the expenses for two Stained Glass windows being restored.

Narthex Doors – Barbie reported that the 4 Narthex doors have been refurbished; two needed additional refitting and two have been re-hung.

Civil engineer hired for sewers – The Rector reported that a civil engineer has been hired for the sewer project.

Rising Heat Costs – Barbie reported that she meet with Duffy Heating regarding rising heat costs and will begin to compare our costs from last year, this year and future use.

Dance Studio asbestos removal – we have received three estimates and the Rector expects to make a choice soon. There was discussion regarding the future use of this area.

Masonry project – the Rector reported that we will receive estimates in April.

**D. Sustainability**

The Sustainability Committee will meet in April.

**D. Greeters and Evangelization**

The Rector reported Ruth Desiderio and Jill Wemple are working on organizing and revitalizing these ministries.

**IV. SERVICE IN JESUS' NAME**

**A. Spiritual Formation Committee Report.**

Nothing to report.

**B. Worship and Music**

The Rector reported that the Search Committee continues to receive applications and noted June 1, 2008 will be the date for the church celebration of Rick Alexander's tenure as Music Director. There was a discussion concerning the celebration and the book of Rick stories. Stories for the book can be sent via email.

**C. Committee for Sacred Space**

Nothing to report.

**D. Communications Committee**

Matt Hyde reported on efforts to improve communications between the Vestry and other St. Paul's committees. The Communications Committee is also looking at the upcoming events – the Evensong events with the Wilmington Choir on April 27 and the combined choirs of St. Martin's and St. Paul's the week after.

The Rector noted that his upcoming trip to Israel and Palestine, March 24 to April 1 and subsequent speaking engagement at Chestnut Hill College on April 16 will generate some publicity.

**E. Hospitality Committee**

Ann Stevens reported on Hospitality activities for March and the scheduled arrival of our IHN guests for six weeks beginning March 30. There will be 4 families and a total of 8 children arriving. St. Paul's is responsible for the first week of meals and hosting coverage and the rest of stay will be supported by OMC, St. Martins, Chestnut

Hill Friends, Summit Presbyterian, Germantown Methodist and the Germantown Jewish Center

**V. OTHER COMMITTEE REPORTS AND BUSINESS**

Nothing to report.

**VII AND VIII. CLOSING PRAYER AND DISMISSAL**

The rector led a closing prayer and dismissed the Vestry and guests. The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Cyndi Anderson  
Secretary

**The next regularly scheduled meeting of the Vestry will be held, Monday, April 21, 2008, at 7:00 p.m. in Dixon House**